Thanks for your interest in participating in PARK(ing) Day 2021 in Orlando, Florida! It's easy to build your own "pop-up" PARK in a parking spot. All you have to do is fill out and submit this application. Please read through this information for important dates and participation requirements.

PARK(ing) Day 2021 is organized by the ASLA Florida Orlando Section in partnership with the City of Orlando, where we coordinate with the city and local businesses to create a parklet block party for a single day, this year on **Friday, September 17, 2021** in College Park on Edgewater Dr., between Bryn Mawr St. and Smith St. Please see the site plan attached for more information.

**About PARK(ing) Day**

An annual open-source global event where citizens, artists and activists collaborate to temporarily transform parking spaces into “PARK(ing)” spaces: temporary public places. The international event began in San Francisco in 2005 when a group of architects “rented” a parking space by paying the meter and set up a miniature park. In 2011, over 975 PARK(ing) Day spots were created in 162 cities across the globe.

The goal of PARK(ing) Day is to draw attention to how we use public spaces and explore new ways of interacting with our city. The event calls attention to the need for more urban open space and generate critical debate around how public spaces are created and allocated, and how it improves the quality of the urban human habitat.

**Important Dates**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, August 12, 2021</td>
<td>Design Workshop (Online Meeting)</td>
</tr>
<tr>
<td>Monday, September 13, 2021</td>
<td>Application Deadline</td>
</tr>
<tr>
<td>Friday, September 17, 2021</td>
<td>PARK(ing) Day 2021 event day, College Park Orlando</td>
</tr>
</tbody>
</table>

**How It Works**

Simply fill out the application on the following page with information about your parklet design and lead contact person.

Join us in the design workshop to meet some of the participants, the team putting the event together, and to gain a better understanding of how the event will work.

Once you have submitted your PARK(ing) Day application and received your approval, you can begin to gather the materials necessary to make your temporary parklet a reality! Be creative in your design, keeping in mind that you will need to install and take down your parklet all in the same day. See the following page for more information on PARK(ing) Day and safety information.

There is a fee of $50 with the application. 50% of the proceeds will be donated to the Landscape Architecture Foundation.

**Online**

Submit your application in person at the design workshop, or you can email a scanned application to the following email:

PARKingDayOrlando@gmail.com

Payments options:
Check, made out to the ASLA Florida
Direct invoice to applicant’s email

Please go to www.aslaflorida.org/events for more information on participating.

---

Sponsored by:

[ASLA Florida logo]
PARK(ING) DAY 2021 APPLICATION

Individual or Group Name: ____________________________ Email: ____________________________

Parking Spot Number: ____________________________

Lead Contact Person: ____________________________ Telephone: ____________________________

Payment Option: ☐ Check attached ☐ Send invoice to email

PARK(ing) Day College Park 2021 Rules:

- PARK(ing) Day parks can only be located on the approved parking spots along the street.
- Parks must be set up prior to the official start time at 4:00 pm and can stay up until 8:00 pm. All parks must be removed and the site cleared by 10:00 pm.
- Parks must be staffed and monitored for the entire time they are set up.
- Acquiring all materials and installing and removing them from the park site is the responsibility of the sponsoring group.
- No commercial activity is permitted in the pop-up parks.
- Safety is of utmost importance. By submitting and signing this application and participating in PARK(ing) Day, the applicant takes full responsibility for providing a safe environment in their designated park areas.
- Parklet design must incorporate a buffer on the travel lane side of the parking spot.

Please diagram your proposed pop-up park layout on the model parking space below.
Please clearly indicate how your pop-up park will be designed, keeping in mind where it's located on site. Note materials you would like to use. The diagram below shows a single parking spot.

Signature: ____________________________ Date: ____________________________
COVID-19 addendum to application-

• The applicant shall submit, and have approved, a plan providing for social distancing in accordance with CDC and/or Florida Department of Health guidelines.

• The applicant shall be temperature checked including all other staff associated with the event. Any such person found to have a temperature greater than 100.4 degrees Fahrenheit shall remove themselves from the event premises.

• The applicant shall ensure that masks are worn by all staff associated with the event.

• The applicant’s plan shall include provisions for enhanced sanitation, including handwashing and/or hand sanitizer stations.

• The applicant’s plan shall provide for disinfection and cleaning of any high-touch areas in accordance with CDC and/or Florida Department of Health guidelines.

• During the event, ASLA Florida will have one person designated to ensure that all the requirements of the application, including but not limited to the requirements contained in this addendum, be in compliance during the event.

• Every parklet is responsible to ensure the event complies with all existing state and local laws, including any executive or administrative orders.

I, _________________________________, hereby agree to adhere to the above additional conditions. I understand that the City of Orlando and ASLA Florida is not responsible for the safety of guests at the event and assume all responsibility therefore and agree to indemnify and hold harmless the City of Orlando and ASLA for any health or safety issues arising from the event.

Signature: ___________________________________________ Date: __________________________
Parking Day Parklet Locations

1. Albert Park
2. Chase Bank
3. VASSAR ST
4. RUGBY ST
5. Tartine
6. Jade Sushi
7. Graffiti Junktion
8. St. Nick’s Holiday Shoppe
9. College Park
10. Armando’s
11. Holiday Shoppe
12. Bijou Boutique
PARKING DAY 2021
Parking Day Parklet Locations

St. Nick’s Holiday Shoppe
Armando’s College Park
Suntrust
Mr. Man Barbershop
Graffiti Junktion
VASSAR ST.
W SMITH ST.